



**MIDDLESEX COUNTY MAGNET SCHOOLS
BOARD OF EDUCATION**

Business/Public Meeting Minutes | October 9, 2024 | 7:00 p.m.

Mr. Jones, Board Vice President called the meeting to order at 7:03 pm.

Mr. Howe, called the roll:

Present: Mr. Jones, Ms. Czarneski, and Mrs. Faustini

Absent: Mr. Anderson and Mr. Tartara

Also Present: Mr. Diaz, Superintendent, Mr. Howe, Board Secretary/Business Administrator of Operations, Mr. Knehr, Business Administrator of Facilities & Capital Planning, Mr. Bicsko, Assistant Superintendent, and Ms. Noble McDonnell, Board Attorney

Reading of Public Notice

The New Jersey Open Public Meeting Law was enacted to insure the right of the public to have advance notice of and to attend the meetings of the public bodies at which any business affecting their interest is discussed or acted upon. In accordance with the Open Public Meetings Law, the public notice of this meeting which included the time, date and location, was dispensed in the following manner:

- Posted on the bulletin board reserved for announcements in the Board Office, 112 Rues Lane, East Brunswick, NJ.
- Advertised in the Home News Tribune and the Courier News on September 8, 2024.
- Posted on the Middlesex County Magnet Schools website (www.mcmsnj.net) on September 3, 2024.
- Mailed to the five (5) duly appointed Board Members.

Correspondence

None

Presentations/Announcements

None

MINUTES

1. ACCEPTANCE OF MINUTES

September 18, 2024

Business-Public Meeting ([Minutes 9.18.2024](#))

EDUCATION & CURRICULUM ITEMS

2. TEXTBOOK ADOPTION

BE IT RESOLVED that the Middlesex County Magnet Schools adopt the textbook Financial Institutions, Markets, and Money for the CTE Finance Program to be in alignment with Rutgers' Financial Institutions and Markets course as recommended by the Department of CTE.

PERSONNEL ITEMS

3. APPROVE/PERSONNEL ITEMS

That the Board of Education approves the following personnel actions, as recommended by the Superintendent of Schools.

A. Resignations and Retirements							
Name	Nature of Action	Position	Loc	Salary	Step	Effective Date	Term Date
N/A							

B. Leaves of Absence							
Name	Nature of Action	Position	Loc	Salary	Step	Effective Date	Term Date
Jacqueline Bertram	FMLA NJFLA (Baby Bonding)	Teacher of English & TOSD	EB	N/A	N/A	01/13/25 04/07/25	04/04/25 06/30/25
Margaret Goolic	FMLA (Intermittent 5 Days Remaining) Retroactive	General Administrative Assistant	EB	N/A	N/A	9/19/24 10/14/24	N/A
Sandra Medina Ferreras	NJFLA (Baby Bonding) Revised Return Date	Receivables Coordinator/Accounting Assistant	CO	N/A	N/A	9/23/24	12/19/24

C. Appointments / New Hires							
Name	Nature of Action	Position	Loc	Salary	Step	Effective Date	Term Date
Nicole Di Peri	Substitute (Pending CHR)	Substitute	N/A	\$150/day	N/A	10/21/24	N/A
Chuck Eberle	New Hire	Auditorium Manager	EB	\$35/hr.	N/A	10/10/24	6/30/25
Kristin Lindemann	Substitute	Substitute	N/A	\$150/day	N/A	10/10/24	N/A
Neil Murphy	New Hire (Pending CHR)	Teacher of Social Studies (Leave Replacement)	EB	\$61,867	B-3-6	10/16/24	01/03/25
Lloyd A. Thompson	Substitute (Pending CHR)	Substitute	N/A	\$150/day	N/A	10/17/24	N/A

D. Transfers / Salary Changes							
Name	Nature of Action	Position	Loc	Salary	Step	Effective Date	Term Date
N/A							

E. Extracurricular / Extra Pay - Athletic							
Name	Nature of Action	Position	Loc	Salary	Step	Effective Date	Term Date
Michael Buonaguro	Resignation	Varsity Boys Soccer Coach	N/A	N/A	N/A	9/23/24	N/A
Michael Maring	Resignation	Junior Varsity Boys Soccer Coach	N/A	N/A	N/A	9/23/24	N/A

Michael Maring	Sports - Soccer	Varsity Boys Soccer Coach	EB	\$3,825	N/A	9/23/24	10/31/24
Matthew Olters	Sport - Soccer	Junior Varsity Boys Soccer Coach	EB	\$2,775	N/A	9/23/24	10/31/24
Kyle Fagan	Sports - Basketball	Varsity Boys Basketball Coach	EB	\$7,650	N/A	10/10/24	6/30/25
Michael Maring	Sports - Basketball	Junior Varsity Boys Basketball Coach	EB	\$5,550	N/A	10/10/24	6/30/25
James McCloskey	Sports - Basketball	Varsity Girls Basketball Coach	EB	\$7,650	N/A	10/10/24	6/30/25
Leonardo Malave	Sports - Basketball	Junior Varsity Girls Basketball Coach	EB	\$5,550	N/A	10/10/24	6/30/25
Kelsey Moran-Kerbis	Sports - Cheer	Varsity Cheer Coach	EB	\$7,650	N/A	10/10/24	6/30/25
Gina Chiarello	Sports - Cheer	Junior Varsity Cheer Coach	EB	\$5,550	N/A	10/10/24	6/30/25
Felix Romero	Sports - Basketball	Varsity Boys Basketball Coach	PA	\$7,650	N/A	10/10/24	6/30/25
Michael O'Boyle	Sports - Basketball	Junior Varsity Boys Basketball Coach	PA	\$5,550	N/A	10/10/24	6/30/25
Nancy Barajas	Sports - Basketball	Varsity Girls Basketball Coach	PA	\$7,650	N/A	10/10/24	6/30/25
Lloyd A. Thompson (Pending CHR)	Sports - Basketball	Junior Varsity Girls Basketball Coach	PA	\$5,550	N/A	10/10/24	6/30/25
Lenny Reyes	Sports - Basketball	Varsity Boys Basketball Coach	PI	\$7,650	N/A	10/10/24	6/30/25
James Fox	Sports - Basketball	Junior Varsity Boys Basketball Coach	PI	\$5,550	N/A	10/10/24	6/30/25
Robert Gardella	Sports - Basketball	Varsity Girls Basketball Coach	PI	\$7,650	N/A	10/10/24	6/30/25
Tomaso Incognito	Sports - Basketball	Junior Varsity Girls Basketball Coach	PI	\$5,550	N/A	10/10/24	6/30/25
Tatiana Yourstone	Sports - Basketball	Varsity Girls Basketball Coach	WA	\$7,650	N/A	10/10/24	6/30/25
Erin Creighton	Sports - Basketball	Junior Varsity Girls Basketball Coach	WA	\$5,550	N/A	10/10/24	6/30/25

F. Extracurricular / Extra Pay - Non-Athletic

Name	Nature of Action	Position	Loc	Salary	Step	Effective Date	Term Date
Christopher Price	Rescind Paid Assignment (previously approved at 9/18/24 BOE meeting)	Debate Club Advisor	EA	N/A	N/A	N/A	N/A
Christopher Price	Paid Assignment	Model UN Advisor	EA	\$1,413	N/A	10/10/24	6/30/25
Robert Gardella	Paid Assignment	Organized Sports Advisor (Shared)	PI	\$706.50	N/A	10/10/24	6/30/25
James Fox	Paid Assignment	Organized Sports Advisor (Shared)	PI	\$706.50	N/A	10/10/24	6/30/25
Nadia Guzman	Paid Assignment	Skills USA Advisor (PISN)	PI	\$2,261	N/A	10/10/24	6/30/25

G. Adult Education

Name	Nature of Action	Position	Loc	Salary	Step	Effective Date	Term Date
Joseph Dzedzic	Substitute Part-time Employment	IBEW Apprentice Instructor	EB/PI	\$40/hr.	N/A	10/10/24	6/30/25
Jill Greve-Falcone	Part-Time Employment	Clinical/Substitute LPN Instructor	PI	\$50/hr.	N/A	10/10/24	6/30/25

Tara Bloom	11/22/2024	AMTNJ Fall Conference	\$219.00	\$4.47	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Andrew Bohackyj	10/16/2024	NJ Science Convention	\$200.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Mayra Byszynsky	11/22/24	ACTFL Annual Convention	\$335.00	\$22.33	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Jackie Campos	10/15/24	NJ Science Convention	\$200.00	\$2.77	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Eugene Catanzaro	10/28/24-10/29/24	NACEP Conference	\$455.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Monica Collins	10/16/2024	NJ Science Convention	\$200.00	\$13.58	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Anthony Crea	10/15/2024	NJ Science Convention	\$200.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Jorge Diaz	11/6/24-11/8/24	National Blue Ribbon Award Ceremony	\$0.00	\$0.00	\$0.00	\$541.48	\$115.00	\$230.00	\$0.00
Grace DiMarco	11/11/24-11/15/24	Nurtured Heart Certification	\$999.50	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Robert Fuller	11/6/24-11/8/24	National Blue Ribbon Award Ceremony	\$0.00	\$279.00	\$110.00	\$454.52	\$0.00	\$230.00	\$0.00
Wendy Galvez	11/22/2024	AMTNJ Fall Conference	\$219.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Katherine Gao	10/30/24 & 11/13/24	Thinking Classroom - Rutgers	\$200.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Ivan Garcia Luciano	10/30/24 & 11/13/24	Thinking Classroom - Rutgers	\$200.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Connor Gillis	10/15/2024	NJ Science Convention	\$200.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Sonny Gottstine	10/30/24 & 11/13/24	Thinking Classroom - Rutgers	\$200.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Sonny Gottstine	11/22/2024	AMTNJ Fall Conference	\$219.00	\$8.70	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Shrouk Khalil	10/30/24 & 11/13/24	Thinking Classroom - Rutgers	\$200.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Shrouk Khalil	11/22/2024	AMTNJ Fall Conference	\$219.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Jihyum Kim	10/30/24 & 11/13/24	Thinking Classroom - Rutgers	\$200.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Jihyum Kim	11/22/2024	AMTNJ Fall Conference	\$219.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Karl Knehr	10/10/2024	NJASBO Seminar	\$145.00	\$36.19	\$10.00	\$0.00	\$0.00	\$0.00	\$0.00
Laura Kufta	10/16/2024	NJ Science Convention	\$200.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Stephanie Laties	8/29/2024	NJ Social Worker Online PD	\$169.15	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Eugene Leahy	12/3/24-12/7/24	ACTE Career Tech Vision	\$1,025.00	\$0.00	\$35.00	\$600.00	\$473.00	\$333.00	\$150.00
Thomas Leiberling	11/22/2024	AMTNJ Fall Conference	\$219.00	\$8.70	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
James Luginsland	10/15/24 & 10/16/24	NJ Science Convention	\$325.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Jennifer Moir	10/15/2024	NJ Science Convention	\$200.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Dan Mullarkey	11/22/2024	AMTNJ Fall Conference	\$219.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Jurgita Naikilis	10/30/24 & 11/13/25	Thinking Classroom - Rutgers	\$200.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Rafael Nava	11/6/24-11/8/24	National Blue Ribbon Award Ceremony	\$0.00	\$279.00	\$0.00	\$454.52	\$0.00	\$230.00	\$0.00
Jacqueline Pelcman	10/15/24 & 10/16/24	NJ Science Convention	\$125.00	\$26.13	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Deanna Peterson	11/22/2024	AMTNJ Fall Conference	\$219.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Marsha Platon	9/4/2024 (retro)	NJ Social Worker Online PD	\$190.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Adam Recktenwald	12/4/24-12/6/24	ACTE Career Tech Vision	\$610.00	\$43.71	\$0.00	\$371.27	\$504.66	\$185.00	\$127.77
Sarah Rubin	10/15/24 & 10/16/24	NJ Science Convention	\$325.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Sarah Rubin	10/30/24 & 11/13/24	Thinking Classroom - Rutgers	\$200.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Sarah Rubin	11/22/2024	AMTNJ Fall Conference	\$219.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Caitlin Sime	10/30/24 & 11/13/24	Thinking Classroom - Rutgers	\$200.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Caitlin Sime	11/22/2024	AMTNJ Fall Conference	\$219.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Dulce Wechsler	11/22/2024	ACTFL Annual Convention	\$470.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Dulce Wechsler	2/28/2025	NECTFL Conference	\$185.00	\$0.00	\$0.00	\$0.00	\$26.80	\$0.00	\$0.00
Margaret Zajac	11/22/2024	AMTNJ Fall Conference	\$219.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00

12. SALE OF SURPLUS PROPERTY (Attachment G)

WHEREAS, the Middlesex County Magnet Schools Board of Education has identified certain surplus property in the attached list which is no longer needed for public use; and

WHEREAS, it is the Boards intention to sell the surplus property through an online auction as authorized by P.L. 2001, C30 and outlined in Local Finance Notice 2019-15 and will be conducted through Municibid.com pursuant to State Contract 19-GNSV1-00696 in accordance with the terms of that contract.

BE IT THEREFORE RESOLVED, that the Board of Education approve the sale of the identified surplus property held as an online auction through Municibid.com under State Contract 19-GNSV1-00696; and

BE IT FURTHER RESOLVED, that any identified surplus property shall be sold in an "as-is" condition without express or implied warranties with the successful bidder required to execute a Hold Harmless and Indemnification Agreement concerning use of said property; and

BE IT FURTHER RESOLVED, that the Board reserves the right to accept or reject any bid submitted.

13. USE OF FACILITIES

RESOLVED that the Middlesex County Magnet Schools Board of Education authorize the following use of facilities:

Outside Organizations

<u>Date</u>	<u>Organization</u>	<u>School</u>	<u>Facility</u>
10/9/24, 10/10/24, 10/16/24, 10/17/24, 10/23/24, 10/24/24, 10/30/24, 10/31/24, 11/13/24, 11/14/24, 11/20/24 & 11/21/24	Central Jersey Kalahi Athletic Association	Piscataway	Gym
11/3/24	MCYD	East Brunswick	PAC, Cafe

14. PURCHASE OF CHARTER BUS SERVICE – ATHLETIC TRIPS – WINTER (BASKETBALL/CHEERLEADING 2024-2025) (Attachment H)

Sealed proposals were received September 25, 2024 in response to newspaper advertising in the "Home News Tribune" and the "Courier News" for charter bus service for basketball/cheerleading trips, as attached.

RESOLVED that the Middlesex County Magnet Schools Board of Education purchase charter bus service for basketball/cheerleading trips for Emmanuel Transportation in the amount of \$60,690.00 and additional trip rates as needed on the basis of lowest responsible bid.

FACILITIES/TECHNOLOGY ITEMS

15. PROPERTY APPRAISAL REPORT – DUFF & PHELPS LLC (Attachment I)

RESOLVED that the Middlesex County Magnet Schools Board of Education approve the updated property appraisal as \$349,850,292 as indicated in the attached by the Property Appraisal Report for Middlesex County Magnet Schools.

16. PURCHASE OF TECHNOLOGY SUPPLIES – APPLE (Attachment J)

RESOLVED that the Middlesex County Magnet Schools Board of Education award the purchase of the attached technology supplies to Apple for \$5,670.00 on the basis of the Education Cooperative Agreement Ed-Data 12158.

17. PURCHASE OF TECHNOLOGY SUPPLIES – CDW-G ([Attachment K](#))

RESOLVED that the Middlesex County Magnet Schools Board of Education award the purchase of the attached technology supplies to CDW-G for \$12,424.95 on the basis of the appropriate State Contract/Cooperative Purchasing Agreement, as indicated in the attachment and supported through the Carl D. Perkins Secondary Program.

18. PURCHASE OF INTERCOM/CLOCK/BELL SYSTEM - EASTERN DATACOMM ([Attachment L](#))

RESOLVED that the Middlesex County Magnet Schools Board of Education award the purchase (replacement) of the Intercom/Clock/Bell System at the Perth Amboy Campus to Eastern DataComm in the amount of \$263,322.91 on the basis of Monmouth Ocean Educational Service Commission (MOECS) Cooperative Agreement #25-11 school communication and safety.

19. SECURITY LOCKDOWN SYSTEM SUPPLIES - EASTERN DATACOMM ([Attachment M](#))

RESOLVED that the Middlesex County Magnet Schools Board of Education award the purchase of Security System supplies and installation (lockdown system) in the amount of \$4,430.00 to Eastern Datacomm under the ESCNJ Cooperative Purchasing AGREEMENT #18/19-16 as attached.

20. PURCHASE OF FURNITURE – GLOBAL % H&H

RESOLVED that the Middlesex County Magnet Schools Board of Education award the purchase of furniture to Global % H&H for \$2,874.48 under the ESCNJ Cooperative Purchasing Agreement 22/23-08 as follows:

<u>Location</u>	<u>Qty.</u>	<u>Description</u>	<u>Amount</u>
BOE	2	File Cabinets	\$2,874.48

21. CHANGE ORDERS - CAPITAL PROJECTS ([Attachment N](#))

RESOLVED that the Middlesex County Magnet Schools Board of Education approve the attached list of Change Orders for various Capital Projects previously awarded and currently under construction.

OTHER MOTIONS

22. FIRE DRILLS/SECURITY DRILLS

That the Board of Education accepts the following fire/security drills, as recommended by the Superintendent. ([Attachment](#))

23. ACCEPT HARASSMENT, INTIMIDATION & BULLYING (HIB) INCIDENT REPORT & AFFIRM PREVIOUSLY REPORTED CASES

That the Board of Education accepts the HIB Incident Report and affirms the HIB cases previously reported to the Board of Education. ([Attachment](#))

24. ANTI-BULLYING SCHOOL SELF-ASSESSMENT OUTCOMES SUBMISSION/2023-2024 SCHOOL YEAR

That the Board of Education approves the submission of the outcomes of each school’s self-assessment of the implementation of the New Jersey Anti-Bullying Bill of Rights Act (ABR) in accordance with N.J.S.A. 18A:17-46 for the period of July 1, 2023 through June 30, 2024.

BUILDINGS & GROUNDS REPORT ([Satchell Haughton](#))

[Attached Report](#)

PUBLIC COMMENT ON ANY MOTIONS OR OTHER ITEMS

None

STUDENT REPRESENTATIVE REPORT

(Sujal Dhoka - Woodbridge Academy) - the school year has been off to a good start. Superintendent Diaz and the Board engaged in discussion with the student representative. It was reported that students are enjoying the renovated cafeteria space and participation in extracurricular activities remains high.

APPROVE ALL ITEMS ON THE CONSENT AGENDA

A motion was made by Ms. Czarneski and seconded by Mrs. Faustini that the Middlesex County Magnet Schools Board of Education approves all items on the consent agenda of the regular public meeting of October 9, 2024, as recommended by the Superintendent of Schools.

On a Roll Call Vote:

On a roll call vote, Mr. Jones and Mrs. Faustin voted "aye." Ms. Czarneski abstained from the September 18, 2024 minutes and voted "aye," on all other items.

ADJOURNMENT

A motion was made by Ms. Czarneski and seconded by Mrs. Faustini that there being no further business the meeting be adjourned at 7:19 pm.

Respectfully submitted,

Joseph Howe

Joseph Howe
Board Secretary